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WEST BENGAL & SIKKIM
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SURVEY OF INDIA

WB & SIKKIM GDC, KOLKATA ROUTINE ORDER NO. 02/37-G- 11 DATED 06-01-2016

As per the decision of the Central Govt. Employees Welfare Co-ordination Committee, Kolkata vide their letter No. CGEWCC/Kol/4/Holiday/2015-16/286 dated 09-10-2015, the following Holidays will be observed in the office of the Director, WB & Sikkim GDC, Kolkata during the Year 2016:-

LIST OF COMPULSORY HOLIDAYS FOR THE YEAR 2016

Sl. No.	Holidays & Connected Festivals	Month & Date 2016 A.D.	Saka 1937 Saka Era	Days of Week
1.	Republic Day	January, 26	Magha, 06	Tuesday
2.	Basant Panchami/Sri Panchami	February, 12	Magha, 23	Friday
			1938 Saka Era	
3.	Holi	March, 24	Chaitra, 04	Thursday
4.	Good Friday	March, 25	Chaitra, 05	Friday
5.	Mahavir Jayanti	April, 20	Chaitra, 31	Wednesday
6.	Buddha Purnima	May, 21	Vaishaka, 31	Saturday
7. *	Id - ul - Fitr	July, 06	Ashadha, 15	Wednesday
8.	Independence Day	August, 15	Sravana, 24	Monday
9. *	Id-Uz-Zuha (Bakrid)	September, 12	Bhadra, 21	Monday
10.	Mahatma Gandhi's Birthday	October, 02	Asvina, 10	Sunday
11.	Additional Day for Dussehra (Maha Navami)	October, 10	Asvina, 18	Monday
12.	Dussehra (Vijaya Dashami)	October, 11	Asvina, 19	Tuesday
13. *	Muharram	October, 12	Asvina, 20	Wednesday
14.	Diwali / Deepavali	October, 30	Kartika, 08	Sunday
15.	Guru Nanak's Birthday	November, 14	Kartika, 23	Monday
16. *	Milad-un-Nabi or Id-E-Milad (Birth Day Prophet Mahammad)	December, 13	Agrahayana, 22	Tuesday
17.	Christmas Day	December, 25	Pausha, 04	Sunday

* The dates of holidays for the Muslim Festivals may be changed on sighting of the Moon and decision to be taken by the Govt. of West Bengal.

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2. In addition to the above closed holidays, each employee may also be permitted to avail himself/herself of any **2 (Two)** holidays to be chosen by him/her out of the RESTRICTED HOLIDAYS mentioned below during the year 2016.


List of Restricted Holidays for the Year 2016

Sl. No.	Restricted Holidays & Connected Festivals	Month & Date 2016 A.D.	Saka Date 1937 Saka Era	Days of Week
1.	New Years Day	January, 01	Pausha 11	Friday
2.	Makar Sankranti , Magha Bihu (Assam)	January, 14	Pausha 24	Thursday
3.	Pongal	January, 15	Pausha 25	Friday
4.	Guru Govind Singh's Birth day	January, 16	Pausha 26	Saturday
5.	Fateha Yaz Dahum (Giarween Sharif)	January, 22	Magha 02	Friday
6.	Netaji's Birth day	January, 23	Magha 03	Saturday
7.	Guru Ravidas's Birth day	February, 22	Phalguna 03	Monday
8.	Swami Dayanand Saraswati's Birthday	March, 04	Phalguna 14	Friday
9.	Maha Shivaratri	March, 07	Phalguna 17	Monday
10.	Birthday of Sri Ramkrishna	March, 10	Phalguna 10	Thursday
			1938 Saka Era	
11.	Indian New Year's Day	March, 21	Chaitra 01	Monday
12.	Holika Dahana/Dolyatra	March, 23	Chaitra 03	Wednesday
13.	Dr. B. R. Ambedkar's Birthday/Mesadi/Visu/Vaisakhi	April, 14	Chaitra 25	Thursday
14.	Rama Navami	April, 15	Chaitra 26	Friday
15.	Hazarat Ali's Birthday	April, 21	Vaisakha 01	Thursday
16.	Birthday of Rabindranath Tagore	May, 08	Vaisakha 18	Saturday
17.	Sab-E-Barat	May, 23	Jyaistha, 02	Monday
18.	Jamatri Sasthi [Bengal]	June, 10	Jyaistha, 20	Friday
19.	Jamad-ul-Vida	July, 01	Ashadha 10	Friday
20.	Sub-E-Qdar	July, 03	Ashadha 12	Sunday
21.	Rathayatra	July, 06	Ashadha 15	Wednesday
22.	Naga Panchami	August, 07	Sravana, 16	Sunday
23.	Parsi New Year	August, 17	Sravana, 26	Wednesday
24.	Raksha Bandhan /Amar Nath Yatra	August, 18	Sravana, 27	Thursday
25.	Janmastami	August, 25	Bhadra 03	Thursday
26.	Ganesh Chaturthi/ Vinayaka Chaturthi	September, 05	Bhadra 14	Monday
27.	Onam or Tiru Onam	September, 14	Bhadra 23	Wednesday
28.	Viswakarma Puja	September, 16	Bhadra 25	Friday
29.	Mahalaya Amavasya	September, 30	Asvina 08	Friday
30.	Durga Puja [Mahasaptami Bengal]	October, 08	Asvina 16	Saturday
31.	Durga Puja [Maha Ashtami Bengal]	October, 09	Asvina 17	Sunday
32.	Kojagari Lakshmi Puja	October, 15	Asvina 23	Saturday
33.	Maharshi Valmiki's Birthday	October, 16	Asvina 24	Sunday
34.	Diwali/Dipavali	October, 29	Kartika 07	Saturday
35.	Gobardhan Puja	October, 31	Kartika 09	Monday
36.	Bhai-Duj / Bhatni Dwitiya (Bengal)	November, 01	Kartika 10	Tuesday
37.	Chhat	November, 06	Kartika 13	Sunday
38.	Jagaddhatri Puja	November, 09	Kartika 18	Wednesday
39.	Pushkar Fair	November, 14	Kartika 23	Monday
40.	Guru Teg Bahadur's Martyrdom Day	November, 24	Agrahayana 03	Thursday
41.	Christmas Eve	December, 24	Pausha 03	Saturday

3. Permission to avail oneself of the Restricted Holidays should be applied preferably on AE BAS portal or in writing in advance and will normally be granted by the Officer competent to grant Casual Leave except when the presence of an individual employee is considered necessary in the exigencies of the Government work. A record will be maintained in respect of persons availing themselves of Restricted Holidays. As far as possible field personnel will avail of Restricted Holidays only during recess.

4. As in practice, those who are in field duties in the camp should observe only second Saturday and all Sundays as off days during field operation, the staff may be compensated fully during the recess by allowing equivalent number of days to them on 3rd, 4th or 5th Fridays immediately after completion of field work. The compensatory off will not be allowed to be carried forward. The National Holidays, i.e. Republic Day, Independence Day & Mahatma Gandhi's Birthday will be observed as closed Holidays in the Field & Headquarters.

5. Adequate arrangements must be made for dealing with urgent work on all holidays in the office and Holiday/roster will be maintained for this purpose. Persons so detailed on duty should, as soon as possible, be granted compensatory leave/lieu leave on subsequent working day to compensate for working on a holiday. This Compensatory leave/lieu leave should be taken as soon as convenient after the holiday in question (within a month) and should not be allowed to accumulate beyond one month of its credit. Such compensatory leave/lieu leave will not be granted to **Gazetted Officers**.


(SANJAY KUMAR)
DIRECTOR

WB & SIKKIM GDC, KOLKATA

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