



भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA

(विज्ञान एवं प्रौद्योगिकी मंत्रालय)
(MINISTRY OF SCIENCE & TECHNOLOGY)



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भारत के महासर्वेक्षक का कार्यालय
SURVEYOR GENERAL'S OFFICE
हाथीबड़कला एस्टेट डाक बक्स सं०-37
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पत्रांक स्था.1- 4837/579-स्टेनो

दिनांक 14 सितम्बर, 2023

सेवा में,


अपर महासर्वेक्षक: मध्य क्षेत्र, जबलपुर, पूर्वी क्षेत्र, कोलकाता, मुख्यालय, महासर्वेक्षक का कार्यालय, देहरादून, पूर्वोत्तर क्षेत्र, शिलांग, उत्तरी क्षेत्र, चण्डीगढ़, राष्ट्रीय भू-सूचना विज्ञान एवं प्रौद्योगिकी संस्थान, हैदराबाद, मुद्रण क्षेत्र, हैदराबाद, दक्षिणी क्षेत्र, बेंगलुरु, विशिष्ट क्षेत्र, देहरादून, पश्चिमी क्षेत्र, जयपुर ।

निदेशक: आन्ध्र प्रदेश एवं तेलंगाना जी.डी.सी., हैदराबाद, असम और नागालैंड जी.डी.सी., गुवाहाटी, बिहार जी.डी.सी., पटना, छत्तीसगढ़ जी.डी.सी., रायपुर, अंकीय मानचित्रण केन्द्र, देहरादून, मानचित्र प्रकाशन निदेशालय, देहरादून, पूर्वी उत्तर प्रदेश जी.डी.सी., लखनऊ, पूर्वी मुद्रण वर्ग, कोलकाता, ज्योडीय एवं अनुसंधान शाखा, देहरादून, भौगोलिक सूचना पद्धति और सुदूर सम्बेदन निदेशालय, हैदराबाद, गुजरात, दमण एवं दीव जी.डी.सी., गांधीनगर, हिमाचल प्रदेश जी.डी.सी., चण्डीगढ़, जम्मू और कश्मीर जी.डी.सी., जम्मू, झारखंड जी.डी.सी., रांची, कर्नाटक जी.डी.सी., बेंगलुरु, केरल और लक्षद्वीप जी.डी.सी., तिरुवनन्थापुरम, मध्य प्रदेश जी.डी.सी., जबलपुर, महाराष्ट्र एवं गोवा जी.डी.सी., पुणे, मानचित्र अभिलेख एवं प्रसार केन्द्र, देहरादून, मेघालय और अरुणाचल प्रदेश जी.डी.सी., शिलांग, राष्ट्रीय जी.डी.सी., देहरादून, उड़ीसा जी.डी.सी., भुवनेश्वर, पंजाब, हरियाणा और चंडीगढ़ जी.डी.सी., चण्डीगढ़, राजस्थान जी.डी.सी., जयपुर, दक्षिणी मुद्रण वर्ग, हैदराबाद, सर्वेक्षण (हवाई) और दिल्ली जी.डी.सी., नई दिल्ली, तमिलनाडु, पांडिचेरी और अण्डमान-निकोबार जी.डी.सी., चेन्नई, त्रिपुरा, मणिपुर और मिजोरम जी.डी.सी., सिलचर, उत्तराखण्ड एवं पश्चिमी उ०प्र० जी.डी.सी., देहरादून, पश्चिमी बंगाल एवं सिक्किम जी.डी.सी., कोलकाता, पश्चिमी मुद्रण वर्ग, नई दिल्ली।

विषय : Uploading of Drafts RRs of Private Secretary in Survey of India Website- Reg.

The draft Recruitment Rules of **Private Secretary** are being uploaded in the Departmental website, for perusal of all concerned. Comments of stakeholders, if any, may please be sent to this office within 30 (thirty) days from the date of uploading in the website.

Encls. As above.


14-9-2023

(नितिन जोशी)
उप महासर्वेक्षक
कृते भारत के महासर्वेक्षक
क्रमशः2/-

प्रतिलिपि :-

1. सचिव, भारत सरकार, विज्ञान और प्रौद्योगिकी मंत्रालय (विज्ञान और प्रौद्योगिकी विभाग), तकनीकी भवन, न्यू महरौली रोड, नई दिल्ली को उनके ई-मेल दिनांक 14.09.2023 के संदर्भ में सूचनार्थ प्रेषित ।
2. स्थापना एवं लेखा अधिकारी, 'प्रशासन' (म.स.का.) को सूचनार्थ प्रेषित ।
3. प्रभारी, GIS&TC/सीमा सत्यापन विंग (म.स.का.) को सूचनार्थ प्रेषित ।
4. प्रभारी, वेबसाइट प्रबन्धक, (म.स.का.) – for uploading the draft RRs of Private Secretary in the Sol Departmental Website.

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II,
SECTION-3, SUB-SECTION(i)]

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
(DEPARTMENT OF SCIENCE AND TECHNOLOGY)

New Delhi, the September, 2023.

Notification

G.S.R.....— In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the (Senior Personal Assistant) Recruitment Rules 2001, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Private Secretary in Survey of India under Department of Science and Technology, Ministry of Science and Technology, namely:-

1. Short title and commencement. – (1) These rules may be called the Survey of India, Private Secretary Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of posts, classification, level in pay matrix. – The number of post, its classification and the level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit and other qualifications, etc. – The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the Schedule annexed to these rules.

4. Disqualification.— No person, –

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied, that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for doing so, exempt any person from the operation of this rule.

5. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient to do so, it may, by order, for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. – Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the other Backward Classes, the Ex-servicemen and the other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	No. of posts	Classification	Pay Level in the Pay Matrix	Whether Selection or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Private Secretary	10* (2023) *Subject to variation dependent on work load	General Central Service, Group 'B' Gazetted, Ministerial	Level 7 (Rs.44900 - 142400) in the Pay Matrix	Selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods.
7	8	9	10
Not applicable	Not applicable	Not applicable	By Promotion failing which by deputation

In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/deputation/ absorption to be made.	If Departmental Promotion Committee exists what is its composition	Circumstances in which UPSC is to be consulted in making recruitment
11	12	13
<p>Promotion:</p> <p>Stenographer Grade-I in the Level 6 of the pay matrix (Rs.35400-112400) with 5 years of regular service in the grade.</p> <p>Note 1: Where juniors who have completed their qualifying / eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying / eligibility service by more than half of such qualifying / eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying /</p>	<p>Group 'B' (Gazetted) Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> 1. The Surveyor General of India - Chairman 2. The Director / Deputy Secretary concerned of DST - Member 3. Deputy Surveyor General, Surveyor General's Office - Member 4. Director (by rotation) to be nominated by the Surveyor General of India - Member 	<p>Consultation with the UPSC is necessary for any relaxation or amendment of the provisions of the recruitment rules.</p>

eligibility service.

Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the 7th CPC recommendations has been extended, shall be deemed to be service rendered in the corresponding pay / pay matrix extended based on the recommendations of the Pay Commission.

Deputation:

Officers holding the post of Stenographer under the Central Government:

i) holding analogous posts on a regular basis in the parent cadre or department; or

ii) with five years regular service in Stenographer grade in Level 6 of the pay matrix of Rs.35400-112400 or equivalent in the parent cadre of department.

Note 1: The departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years.

The maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications.

Note 3: For the purpose of appointment on deputation / absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 (the date from which the revised pay structure based on the Seventh Central Pay Commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay / pay scale extended based on the recommendations of the Pay Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay / pay scale and where this benefit will extend only for the post(s) for which that grade pay / pay scale is the normal replacement grade without any up-gradation.

[F.No.SM/02/17/2023]
ANUPAMA, Under Secy.