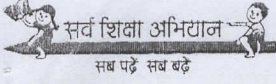


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भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA



दूरभाष / Tele.: 0364-2223320
फैक्स / FAX: 0364-2223170/2224937
ई-मेल / E-Mail: megh.gdc soi@gov.in



भारत सरकार
GOVT OF INDIA

निदेशक का कार्यालय OFFICE OF DIRECTOR
मेघालय एवं अरुणाचल प्रदेश
MEGHALAYA & ARUNACHAL PRADESH
भू - स्थानिक आँकड़ा केंद्र z GEO-SPATIAL DATA CENTRE
डाक पेटी सं. ८९ POST BOX NO. #89
माल्की, शिलांग & ७९३००३ MALKI. SHILLONG - 793 001
मेघालय, भारत, MEGHALAYA, INDIA

इस पत्र का उत्तर मेघालय एवं अरुणाचल प्रदेश जी.डी.सी. के पते पर भेजना चाहिये, किसी अधिकारी के नाम से नहीं। उत्तर देते समय इस पत्र की सं. और दिनांक दी जानी चाहिये।
Any reply to this letter should be addressed to the Meghalaya & Arunachal Pradesh GDC, not to any officer by name. The No. & date of this letter should be quoted.

ROUTINE ORDER NO. 21 (ADM) DATED 11 DECEMBER, 2020

I. LIST OF HOLIDAYS TO BE OBSERVED DURING THE YEAR-2021

Sl.No.	Name of the Holiday	Date	Day of the Week
1.	Republic Day	26-01-2021	Tuesday
2.	Holi	29-03-2021	Monday
3.	Good Friday	02-04-2021	Friday
4.	Mahavir Jayanti	25-04-2021	Sunday
5.	Idu'l Fitr	14-05-2021	Friday
6.	Buddha Purnima	26-05-2021	Wednesday
7.	Idu'l Zuha (Bakrid)	21-07-2021	Wednesday
8.	Independence Day	15-08-2021	Sunday
9.	Muharram	19-08-2021	Thursday
10.	Janmashtami	30-08-2021	Monday
11.	Mahatma Gandhi's Birthday	02-10-2021	Saturday
12.	Dussehra (Mahanavmi)	14-10-2021	Thursday
13.	Dussehra	15-10-2021	Friday
14.	Milad-un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad's)	19-10-2021	Tuesday
15.	Diwali (Deepavali)	04-11-2021	Thursday
16.	Guru Nanak's Birthday	19-11-2021	Friday
17.	Christmas Day	25-12-2021	Saturday

In addition to the closed holidays notified above, each employee may also be permitted to avail himself/herself of any two holidays to be chosen by him / her out Restricted Holidays below:-

II. **LIST OF RESTRICTED HOLIDAYS TO BE OBSERVED DURING THE YEAR 2021.**

Sl.No.	Name of the Restricted Holiday	Date	Day of the Week
1.	New Year's Day	01-01-2021	Friday
2.	Lohri	13-01-2021	Wednesday
3.	Makar Sankranti /Magha Bihu/ Pongal	14-01-2021	Thursday
4.	Guru Gobind Singh's Birthday	20-01-2021	Wednesday
5.	Basant Panchami /Sri Panchami	16-02-2021	Tuesday
6.	Shivaji Jayanta	19-02-2021	Friday
7.	Hazarat Ali's Birthday	26-02-2021	Friday
8.	Guru Ravi Das's Birthday	27-02-2021	Saturday
9.	Easter Sunday	04-03-2021	Sunday
10.	Swami Dayananda Saraswati Jayanti	08-03-2021	Monday
11.	Maha Shivaratri	11-03-2021	Thursday
12.	Holika Dahan /Dolyatra	28-03-2021	Sunday
13.	Chaitra Suklad/ Gudi Padava// Ugadi/ Cheti chand/ Vaisakhi/ Vishu	13-04-2021	Tuesday
14.	Mesadi /Tamil New Year's Day	14-04-2021	Wednesday
15.	Vaisakhadi (Bengal) Bahag Bihu (Assam)	15-04-2021	Thursday
16.	Ram Navami	21-04-2021	Wednesday
17.	Jamat-UI-Vida	07-05-2021	Friday
18.	Guru Rabindranath's Birthday	09-05-2021	Sunday
19.	Rath Yatra	12-07-2021	Monday
20.	Parsi New Year's day/Nauraj	16-08-2021	Monday
21.	Onam or Thiru Onam Day	21-08-2021	Saturday
22.	Raksha Bandahan	22-08-2021	Sunday
23.	Vinayak Chaturthi/Ganesh Chaturthi	10-09-2021	Friday
24.	Dussehra (Saptami)	12-10-2021	Tuesday
25.	Dusehra (Mahashtami)	13-10-2021	Wednesday
26.	Maharishi Valmiki's Birthday	20-10-2021	Wednesday

27.	Karaka Chaturthi (Karwa Chouth)	24-10-2021	Sunday
28.	Naraka Chaturdasi	03-11-2021	Wednesday
29.	Govardhan Puja	05-11-2021	Friday
30.	Bhai Duj	06-11-2021	Saturday
31.	Pratihari Shashthi or Surya Shashthi (Chhat Puja)	10-11-2021	Wednesday
32.	Guru Teg Bahadur's Martyrdom Day	24.11.2021	Wednesday
33.	Christmas Eve	24.12.2021	Friday

HOLIDAYS FOR FIELD

3. Field staff who are deployed in field may be granted Second Saturdays as off days during the field operation. Normally on Gazetted Holidays there would not be any field works. In exceptional cases, if field work is done, it should be with due approval of the Director. While granting equivalent number of compensatory off days to them, the leave rules would be followed. The compensatory offs will not be allowed to carry forward to the next month.

NATIONAL HOLIDAYS

4. The three National Holidays viz. 26th January, 15th August and 2nd October will be observed holidays by all the personnel whether they are in the field or at the recess head quarters.

5. Adequate arrangements will be made for dealing with signals and telephonic communication, security and urgent work on all the holidays. Holidays Roster will be maintained for the purpose. Persons so detailed on duty should, as soon as possible be granted lieu leave on a subsequent working days (within one month) to compensate for working on holidays.

6. Permission to avail oneself of the Restricted Holidays should be applied for, in writing, in advance and will normally be granted by the superior officer competent to grant Casual Leave except when the presence of an individual employee is considered necessary in the exigencies of Govt. Work. A record will be maintained in respect of persons availing themselves of Restricted Holidays.


(T.P. MALLIK)

DIRECTOR,
MEGH. & AR. PRADESH GDC

Distribution:-

1. The Surveyor General of India, Dehra Dun for information please.
2. The Addl. S.G., North Eastern Zone, Shillong.
3. The Website In-charge, Survey of India website (Kaushal Kishore Shukla <adm.n.soi@gov.in>) with a request to publish on SOI website, please.
4. Officers-in-charge, DAW-I & II /DTW-I & II (Megh. & Ar.P.GDC)
5. E&AO/T.O./A.S.O./MTO/SECURITY OFFICER. (Megh. & Ar. P. GDC)
6. File: 37-G-9/17-B/ Director's folder