

Approved rate for GBO Auditorium 100+(Persons)

Hire charges of Auditorium for different categories				
Category	Indenting organization category wise	Hire Charges Per Day (Rs)	Generator Charges	Security Deposit
“A”	Survey of India and its recognized bodies	NIL	NIL	NIL
“B”	Central/State Govt. organization	20,000/-	Rs 300/- plus Rs 200/- per hour of use extra	8,000/-
“C”	Central/State Govt. undertakings	25,000/-		10,000/-
“D”	<ul style="list-style-type: none"> • Corporate Offices • Private Bodies • Registered cultural bodies of repute 	35,000/-		15,000/-
“E”	Govt. School	NIL		5,000/-
	Private Schools	5,000		5,000/-

Approved rate of Conference Hall 20+(Persons)

Hire charges of Auditorium for different categories				
Category	Indenting organization category wise	Hire Charges Per Day (Rs)	Generator Charges	Security Deposit
“A”	Survey of India and its recognized bodies	NIL	NIL	NIL
“B”	Central/State Govt. organization	3,000/-	Rs 300/- plus Rs 200/- per hour of use extra	NIL
“C”	Central/State Govt. undertakings	5,000/-		NIL
“D”	<ul style="list-style-type: none"> • Corporate Offices • Private Bodies • Registered cultural bodies of repute 	6,000/-		NIL

Terms & Conditions of use of GBO Auditorium/Conference Hall

1. Survey of India reserve the right to refuse allotment without assigning any reasons.
2. The allotment will be on the first come first serve basis. In case of multiple applications for booking of same venue for same date, the 1st preference will be given to Survey of India, 2nd to Central Government Department, 3rd to State Government, 4th to Central/State Government Undertakings, 5th to Social Institutions/Bodies and 6th to others.
3. The allotment of venue is neither transferrable nor changeable.
4. Generally, the Auditorium will not be allotted to any indenter for more than 3 days at a stretch.
5. Due to any emergent requirement of Survey of India, permission of allotment can be cancelled even at the eleventh hour and the hire charges deposited will be refunded without interest.
6. Provisions of GST or any other taxes will be applicable as per prevalent government norms and will be paid extra by the indenting institution/individual.
7. Day will be counted from 0000 hrs. to 2400 hrs.
8. The entire amount of the booking has to be paid in advance.
9. Maintenance of cleanliness of booked venue for the period of requisition will be the responsibility of the indenting institution/individual concerned.
10. Security Deposit will be refunded back only after the function on final inspection of the booked venue. In case of any damage to the property, the indenting instituting/individual shall pay the cost of repair as assessed by Survey of India.
11. Parking of vehicle will not be allowed on the roadside and footpaths.
12. No obstruction to general traffic should be caused.
13. No inconvenience or security threats to the general public or residents should be caused.
14. Use of Loud speaker during office hours and beyond 2200 hrs. is not allowed. Loud speakers or music systems should not be operated on very high volumes. In addition, it will be the responsibility of indenting institution/individual to adhere to the government rules/regulation in this regard.
15. No illegal power connection should be taken from the power lines.
16. Booked venue should not be used for any activity other than as mentioned in the allotment application Proforma.
17. Banners/Posters/Stickers/Symbols will not be stuck/hung on the walls/electric/telephone poles or along the road. For display of directions signs, welcome signs or event related information, standees may be used.

18. Use of fireworks/crackers will not be allowed.
19. The venues are located in Government premises; hence the nature of the event should be such that it should not violate the sanctity of the office. Serving of liquor/intoxicants in the premise is strictly prohibited. Violation of rule lead to appropriate action against the indenting institution/individual.
20. The booked venue shall not be used for financial gains of any type.
21. Any approvals/permissions/clearances etc. required from local administration for organizing the event will be sole responsibility of the indenting institution/individual.
22. In case of presence of large crowd, prior intimation to police/fire services, etc. Will be the responsibility of the indenting institution/individual to avoid any untoward incident.
23. The indenting institution/individual will be responsible for maintain strict discipline norms. In case of any chaos, the indenting institution/individual will be blacklisted ad no allotment will be made I future.
24. Notwithstanding the rates and purpose mentioned in the above table, the SGI reserves the right to allow the use of these facilities free of charge or on concessional rates in public/government intrest.
25. Concessional rates for booking of community Hal may be considered by SGI on case recommended by local Member of Parliament or Member of Legislative Assembly